

GASP MOTOR PROJECT – APPLICATION FOR FINANCIAL ASSISTANCE

Executive Summary

Established in 2005 GASP Motor Project provides non-judgemental, caring and practical support, delivering accredited AQA courses in basic motor mechanics and practical engineering skills, and contributes to students' positive personal development. This is done through the provision of a hands-on, specialist and personalised alternative learning environment within a focused and disciplined framework. Where it is appropriate, the Group also helps to facilitate a students' onward progression into education, training and employment. The organisation works in partnership with Woking Community Transport which offers facilities twice a month.

GASP Motor Project has requested funding of £5,730 to continue its provision of after school courses during 2020/21 for young people who are Not in Education, Employment or Training (NEET). A successful outcome to the application would mean that 18 young people would directly benefit from the after school courses. There would also be a wider benefit to the community with the potential for reduced anti social behaviour as young people who are NEET will have the incentive to work towards employment and become a positive benefit to the community.

The programme is delivered using a mobile unit at the school or where suitable travel to the purpose-built workshop near Woking, both have proved very successful with participating students and schools. During the current academic year, work is taking place with the schools to offer the after school courses in motor mechanics to those who would most benefit, the three schools are Woking High School, North West Surrey Short Stay School and the Park and Freemantles SEN Schools.

Given the benefit to young people within the Borough, it is recommended that a grant be awarded for 2020/21 of £4,950 revenue, in light of the long-term benefit for those young people taking part as well as the community as a whole.

Recommendations

<p>The Executive is requested to:</p>	<p>RESOLVE That a grant award of £4,950 be awarded towards the provision of basic motor mechanics after-school courses in the Borough for young people who are at risk of becoming Not in Education, Employment or Training (NEET).</p>
<p>Reason for Decision</p>	<p>To assist young people in the Borough who may be disengaged with school to develop their skills and aspirations in basic motor mechanics.</p>
<p>Legal Authority</p>	<p>S142 Local Government Act 1972</p>
<p>Conditions</p>	<p>Accounts. The Organisation must submit accounts for the year in which the grant is awarded, including an income and expenditure account and balance sheet. Please note that accounts for other years may also be required.</p> <p>Monitoring Information. The Organisation must submit quarterly monitoring information as a measure of its achievements. Failure to</p>

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	<p>provide details will jeopardise the award. E-mail requests will be sent to the applicant on a quarterly basis.</p> <p>Publicity. Where possible, the Organisation is required to publicise the support received from Woking Borough Council, including on websites and literature / leaflets produced.</p> <p>Payments. Unless exceptional circumstances exist all invoices must be received quarterly with monitoring information for the previous quarter.</p> <p>Payment Period. Final quarter claims must be made by the second week in April. Unclaimed awards will not be available at a later date unless exceptional circumstances can be demonstrated to the Council before the end of the award year.</p> <p>Joint Working. WBC expects the Organisation to engage positively on health and wellbeing multi-agency joint work affecting Woking. Groups which refuse may place their Council support at risk, e.g. grant, concessionary rent and other assistance.</p> <p>Homelessness Reduction Act 2017. Following the introduction of new legislation from April 2018, the Council expects the support of partner agencies in identifying people at risk of homelessness as early as possible to maximise the opportunities to prevent such. Partner agencies / organisations are expected to be engaged in joint working arrangements to assist in finding suitable housing and support solutions, and where appropriate to undertake and respond to the new 'duty to refer'. Groups which do not support this new legislation and way of working positively may put their Council support at risk.</p>
Performance Indicators	<p>Users. The Organisation to provide a breakdown of the users.</p> <p>Activities. The Organisation to provide details of activities and events held.</p> <p>Publicity. The Organisation to advise how the Council's support has been publicised.</p> <p>Statement of Use. The Organisation to provide a statement stating the use to which the grant money has been put.</p>
Future Support	<p>The financial pressure on the Council's budgets is expected to continue in the coming years and accordingly the overall level of support available in future years may be reduced. The applicant is therefore to be advised that the award of funding for 2020/21 does not imply that a similar application in 2021/22 would be supported. In particular, it is emphasised that the Council is unlikely to be in a position to award any sums above the 2020/21 levels.</p> <p>In view of this, the applicant is to be advised to ensure that contingency plans for the Group's operations for 2021/22 have been drawn up in the event that the Council is unable to continue its support beyond April 2021. All applicants are strongly recommended to pursue alternative sources of funding and are encouraged to approach Woking Borough Council's Community Support Team for advice and support.</p>

The Executive has authority to determine the above recommendations.

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Background Papers:

2020/21 Application Form.

Reporting Person:

Ray Morgan, Chief Executive

Extn: 3333, Email: ray.morgan@woking.gov.uk

Contact Person:

Frank Jeffrey, Democratic Services Manager

Extn: 3012, Email: frank.jeffrey@woking.gov.uk

Doug Davern, Democratic Services Officer

Extn: 3018, Email: doug.davern@woking.gov.uk

Portfolio Holder:

Cllr Ayesha Azad

Email: Cllrayesha.azad@woking.gov.uk

Shadow Portfolio Holder:

Cllr Will Forster

Email: cllrwill.forster@woking.gov.uk

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1.0 Summary of Application	
1.1 Status and Aims	<p>The GASP Motor Project was formed in 2005 and became a Charity in 2009. Its key aims are:</p> <ul style="list-style-type: none"> • To help young people change behaviours and support them in making a successful transition to adult life; • To support young people to progress through education, employment and training; • To prepare young people in a practical way for the world of work; and • To enable young people to experience the value of teamwork, focussing on personal, social and emotional development. <p>GASP is widely recognised in Surrey as a provider of non-judgmental, caring and practical alternative learning support. Accredited AQA courses are delivered in basic motor mechanics and practical engineering skills, contributing to students' positive personal development. A hands-on, specialist and personalised learning environment is provided within a focused and disciplined framework. Where appropriate, help is also available to facilitate students' onward progression into education, training and employment.</p>
1.2 Employees	<p>10, comprising the Chief Executive (full time), Workshop Manager (full time), six sessional instructors (12 – 15 hours per week each), a Programme Coordinator (12 hours per week), and an Executive Assistant (8 hours per week).</p>
1.3 Volunteers	<p>26.</p> <p>The evening sessions are run during for three evenings each week and are delivered by eight volunteers, managed by the Workshop Manager. Typically, there are three volunteers present at each evening session which lasts around two and a half hours. The volunteers are engineering instructors and work directly with the young people. A number of parents volunteer on an ad hoc basis to support the young people.</p> <p>The Board of Trustees consists of eleven volunteers and six volunteer Board Advisers and a volunteer Board Secretary. The Board meets every three months, with additional meetings as required.</p>
1.4 Clients/Users	<p>286, comprising:</p> <p>225 male</p> <p>61 female</p> <p>65 resident in Woking</p> <p>274 aged 11-18</p> <p>12 aged 19-65</p> <p>The numbers for disabled and ethnic minority users are not currently captured by GASP, however within the coming year this information will be provided by the referring agent which will allow GASP to review their programmes' accessibility and adapt to the student cohorts</p>

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	<p>needs.</p> <p>Young people who participate in GASP workshop sessions during the daytime do so by arrangement with their schools or youth support organisation and are not charged individually for their attendance. All costs are covered by grants or the school / youth organisation.</p> <p>For the evening sessions there is a small charge of £5 per session for those who attend. In cases of hardship this is waived with the cost borne by the Group.</p> <p>GASP works across the whole of Surrey with young people of secondary school age, many with special educational needs. In the Borough of Woking work takes place with Woking High, Jubilee High School, Northwest Surrey Short Stay SEN School and The Park and Freemantles SEN Schools. GASP is looking to expand its work with other schools, in particular Hoe Valley School, and community organisations in Woking where a need is recognised for the services provided.</p>
1.5 Members	N/A
1.6 Sum Requested	£5,730 (Revenue)
1.7 Project	<p>The Group is proposing to run daytime or ‘after school’ courses at three schools in Woking using its fully equipped Mobile Workshop or, should the school prefer, the purpose-built workshop near Guildford. The young people are nominated by each school following careful consideration as to who would benefit most from an opportunity to re-engage with learning and support towards training and employment.</p> <p>Hands-on accredited courses in basic motor engineering are used, with the aim of tackling the root causes of low educational achievement, poor self-esteem and challenging behaviour. As well as giving the young people a chance to learn new skills and gain accreditation, a range of soft skills such as building confidence and teamwork skills are developed.</p> <p>The content of the courses held weekly for 2-3 hours at a time is reviewed regularly and includes health and safety, 4-stroke and 2-stroke engines, go-karts, mini motorbikes and quadbikes. Up to six students at a time take part, with a targeted minimum of four. Overall, 80% of the students attending GASP complete their courses and achieve at least one AQA Unit Award.</p>
1.8 Cost breakdown:	<p>Cost for each course of 6 weeks:</p> <p>Session Leader and Tutor salary, inc. on costs = £1,500</p> <p>Transport & Mobile Workshop = £195</p> <p>Accreditation costs (assume 80% success rate) = £75</p> <p>Programme development & evaluation = £85</p> <p>Insurances = £55</p> <p>Total for each course = £1,910</p> <p>Cost of three courses = £5,730.</p>
1.9 Community Benefit	A total of 18 young people will directly benefit from these early

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	<p>intervention courses. There is also a wider benefit to the community with the potential for increased community engagement and reduced anti-social behaviour, due to the increased confidence and self-worth that the young people will gain.</p> <p>The young Woking residents currently at risk of being Not in Education, Employment or Training (NEET) will have the incentive to work towards employment and therefore avoiding the likelihood of requiring further support after leaving education.</p>
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2.0 Financial Background	
2.1 Budget	<p>At the time of the application, the Group held £201,594 in the bank. Included are grants received in advance towards core costs (£56,000 restricted funds) and for project costs (£70,000 restricted). Reserves of £75,000 are also held equating to 4.5 months of operating costs.</p> <p>The Group has submitted a budget for 2020/21 which shows an anticipated income of £194,645 against an anticipated expenditure of £189,133, resulting in an anticipated surplus of £5,512.</p> <p>Anticipated income includes Grants Received (£158,895) and Fees Receivable (£33,250). Items of expenditure include Salaries (£141,285) and Rents (£13,000).</p>
2.2 Accounts	<p>The Group has submitted accounts for 2018/19 which show an income of £102,879 (£96,614 in 2017/18) against expenditure of £102,659 (£105,926 in 2017/18), resulting in a surplus of £202 (a deficit of £9,312 in 2017/18). The sum of £25,852 was carried forward at the end of the 2018/19 year.</p>
2.3 Support over the past five years	<p>2019/20 – £4,950 2018/19 – £4,950</p>

3.0 Assessment of Application		
3.1 Key Information	<ul style="list-style-type: none"> ○ Constitution ○ Registered Charity ○ VAT Registered ○ Equal Opportunities Policy ○ Safeguarding Policy ○ Reserves Policy ○ Quality Mark ○ Other funding sources pursued ○ Other support by the Council ○ Fundraising ○ Two quotes 	<p>Yes</p> <p>Yes</p> <p>No</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>No</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>N/A</p>

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	<ul style="list-style-type: none"> ○ Regular monitoring provided previously 	N/A
<p>3.2 Consultee Comments</p>	<p><u>Sandie Bolger, Youth Development Officer</u></p> <p>GASP Motor Project is a provider of non-judgemental, caring and practical support, delivering accredited AQA courses in basic motor mechanics and practical engineering skills, they contribute to students' positive personal development by providing a hands-on, specialist and personalised alternative learning environment within a focused and disciplined framework.</p> <p>The project offers a service to vulnerable young people, offering those who prefer a more practical hands on experience to achieve a relevant level of learning with the potential for onward progression into other forms of education, training and/or employment.</p> <p>Given the benefit to young people within the Borough, it is recommended that a grant be awarded at the same level as for 2019/20, equating to £4,950, in light of the long-term benefit for those young people taking part as well as the community as a whole.</p>	
<p>3.3 Assessment</p>	<p>GASP Motor Project provides non-judgemental, caring and practical support, delivering accredited AQA courses in basic motor mechanics and practical engineering skills. The Group also helps to facilitate students' onward progression into education, training and employment.</p> <p>The organisation offers an extremely beneficial service to vulnerable young people, offering a way of achievement to those who prefer and respond to a more practical approach to learning.</p> <p>The programme is delivered using a mobile unit at the school or where suitable travel to the purpose-built workshop near Woking, both have proved very successful with participating students and schools. During the current academic year, work is taking place with the schools to offer the after school courses in motor mechanics to those who would most benefit, the three schools are Woking High School, North West Surrey Short Stay School and the Park and Freemantles SEN Schools. The Group continues to refine its service following positive feedback received both from the schools and the young people participating.</p> <p>GASP Motor Project is requesting £5,730 revenue costs towards continuing its provision of After School Courses for those young people who are Not in Education, Employment or Training (NEET). If approved, 18 young people who are at risk of becoming NEET will have the chance to participate and work towards a recognised accreditation.</p> <p>Given the benefit to young people within the Borough, it is recommended that a grant be awarded for 2020/21 of £4,950 revenue, in light of the long-term benefit for those young people taking part as well as the community as a whole.</p>	

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